MEETING MINUTES OF SMART BUY PROJECT

Meeting Time: Tuesday, January 7th, 2014; 10:30 AM

# Attendance:

* **Supervisor**: Mr. Kieu Trong Khanh.
* **Team Member**:
  + Doan Ho Anh Triet (Leader).
  + Huynh Thanh Viet (Member).
  + Dang Huu Hoang (Member).
  + Tran Trung Dung (Member).

# Meeting Contents:

1. Explain core business of Smart Buy system.
2. Give tasks.
3. Cover schedule in next 2 weeks.
4. Answer the questions about core business of Smart Buy system.

# Tasks must be completed before next meeting (Friday, January 10th, 2014):

1. Project instruction.
2. Part of software project management plan.

Writer: Huynh Thanh Viet

Reviewer: Doan Ho Anh Triet